

## **GEE GRAPHITE LTD COVID-19 CORONAVIRUS UPDATE 19/03/2020**

Dear valued customer and partner.

I wanted to take this opportunity to reach out to you all to update you on what Gee Graphite is doing in response to the Coronavirus pandemic. We have been keeping a very close eye on the situation as it develops to ensure we have the right support available for our customers.

Over the past week we have made a number of changes to the way we work to support our customers, whilst also helping to keep our colleagues safe.

On government backed advice we have provided resources to enable some employees to work from home to limit risk of possible cross contamination and spreading the virus. For those left working in the office we have created safer social working spaces. All staff have been supplied with individual hand gels and our hygiene routines have been increased.

As a business we are operating a restricted visitor policy and we have cancelled all non-essential travel until further notice.

**Normal business operations** will continue within our Gee Graphite, Waterjet Cutting, TOSV and Energised Divisions.

There are natural concerns surrounding the ongoing supply of products and services from supply chains. We are in regular contact with our suppliers who have advised that they have good stock levels. At Gee Graphite we are not tied to single sources so we have many available options to see us through these unprecedented times.

As most of our products are manufactured in-house, we are not reliant on outside sources and at this point we do not anticipate any supply issues.

As you are aware the government is advising of new measures daily and we are following their guidelines.

The company will continue to review its strategies, policies and may instigate measures to mitigate the effects of an outbreak at any time. If anything changes or we have any concerns that deliveries may be affected we will give you as much advanced warning as possible.

Thanking you in advance for your ongoing cooperation and we wish you continued good health and for placing your trust in us at Gee Graphite Ltd.

